

# RequisitePro® Fundamentals

WINDOWS

ID: RP-FUN-WIN

## Overview

A one-day, hands-on class for all new ReqPro users. This course covers basic ReqPro concepts, tools, and processes.

## Prerequisites

- No prerequisites.
- Working knowledge of Microsoft® Word is helpful.

## Objectives

At the end of this course, students will be able to capture, edit, view, and manage requirements and requirement documents in the ReqPro Project Explorer.

## Outline

Requirements Overview	Requirement definition and overview
ReqPro Explorer	Introduction to the ReqPro Explorer
Database_only Requirements	Requirements in the ReqPro database
Attributes	Requirement attributes
Requirement Hierarchy	Requirement parent/child relationship
Documents	Creating documents in a project
Document Requirement Intro	Intro to requirements in a document
Creating Doc Requirements	Creating requirements in documents
Moving Doc Requirements	Moving requirements in a document
Deleting Doc Requirements	Deleting requirements in a document
Views	Reports and tables
Attribute Matrix	Working in the attribute matrix
Database to Document	Move requirements in and out of document
Links	Requirement links for traceability
Traceability Matrix	Following links in the trace matrix
Traceability Tree	Following links in the trace tree
Suspect Links	Working with suspect links
Filter Views	Filters for reports and tables
Sort Views	Sorting reports and tables

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