

# ClearQuest® Fundamentals

WINDOWS

ID: CQ-FUN-WIN

## Overview

A one-day, hands-on class for anyone using ClearQuest in their daily operations.

## Prerequisites

- No previous ClearQuest experience required

## Objectives

At the end of this course, students will be able to connect to ClearQuest databases, configure their profile, enter problem reports, query ClearQuest for problem lists, and modify existing records.

## Outline

ClearQuest Client Startup	Connecting to repositories, logging on to ClearQuest, configuring profile
Queries	Using queries
Create Simple Queries	Creating and modifying simple queries
Create Complex Queries	Creating compound and live-state queries
Reports	Using reports
Distribution Charts	Creating and modifying distribution charts
Trend Charts	Creating trend charts
Aging Charts	Creating aging charts
Submit Records	New record submission
Modify Records	Record transition and modification actions
Multiple Record Updates	Updating multiple record batches
E-mail Notification	Creating ClearQuest e-mail notification records

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